

**STATE OF NORTH CAROLINA  
COUNTY OF CARTERET  
BOARD OF ELECTIONS  
1702 Live Oak Street, Beaufort, NC 28516  
BOARD MEETING  
MINUTES  
January 3, 2018  
9:00 am**

**I - Meeting Called to Order**

The Carteret County Board of Elections met on this date for their regular monthly meeting. Board Chair Marjorie Holland called the meeting to order at 9:00 am. Chair Marjorie Holland, Vice Chair/Secretary Jeanette Deese, Director Sharon Lewis, and Deputy Director Katie Muns were present.

**II - Public Comment**

There was no public comment

**III - Approval of Minutes for the December 6, 2017 Board of Elections Meeting**

Vice Chair/Secretary Deese made a motion to approve the minutes for the December 6, 2017 Board of Elections meeting as submitted. The motion was seconded by Chair Holland and passed 2-0.

**IV - Review of Proposed 2018 Board of Elections Meeting Schedule**

Director Lewis provided the board with a proposed calendar for the 2018 calendar year. Secretary Deese requested that the July 11 meeting be changed from the 4<sup>th</sup> to the 11<sup>th</sup>, as the 4<sup>th</sup> was a holiday. Director Lewis stated that she would prepare the color-coded calendar with all dates for 2018.

**V - January 2018 State Board of Elections Training Conference**

Staff provided the board with the information regarding the State Board training meeting scheduled for January 29<sup>th</sup> and 30<sup>th</sup>:

- Emails from the State Board with regard to topics, agenda, etc.
- Confirmations from the reservations at the Sheraton Imperial in Durham
- Confirmation of registrations with the UNC School of Government for the conference.

**VI - Preliminary Discussion Budget Items - Precinct Official Pay, Handheld Scanners, Computer Monitors**

The board was given a spread sheet showing the voter registration figures and precinct official training information from other counties in the state. The board and staff reviewed this information as well as the pay received by our precinct officials during the last election in relation to the training for our precinct officials. Board discussed increasing the pay for precinct officials. Vice Chair/Secretary Deese suggested an hourly rate of \$12.00 for chief judges, \$11.50 for judges, and \$11.00 for assistants. Chair Holland suggested an hourly rate of \$15.00 for chief judges, \$13.00 for judges, and \$10.00 for assistants. Board also discussed placing a request funds for these pay increases in the 2018/2019 budget increasing precinct official pay to an hourly rate of \$15.00 for chief judges, \$13.00 for judges and \$10.00 for assistants. Board and staff also discussed the rate of pay for training sessions to a rate of \$25.00 per training class and believe this is sufficient. Board also discussed the pay for precinct officials for setting up the day before the election. The precinct officials are currently paid their regular hourly rate for set up on the day before the election, as well as \$25.00 for pick-up of equipment before the election and

\$25.00 for the runner returning the drives containing the results on election night. The Board agreed they will discussing the subject of precinct official pay during a subsequent meeting

Director Lewis reported that she had discussed the topic of handheld scanners with the State Board in order to determine the type of scanners that should be purchased to replace our current scanners. The State Board will no longer require scanners to be used in verifying ballot styles when issuing ballots during one stop and election day. There are no scanners available for purchase at this time that have been tested and approved by the State Board. The new SEIMS programs is scheduled to be updated with the software that would be required for these verifications, and once that is in effect, we will be able to purchase a smaller, less expensive scanner that will work just as well. Staff suggested purchasing new batteries for the current scanners. The board requested placing at least \$3,000.00 in the 2018/2019 budget to purchase batteries for the current scanners and to purchase new scanners when the new SEIMS is available.

The board and staff also discussed adding funds in the 2018/2019 budget for replacing the computer monitors for staff. Staff will check further on the need for larger monitors for the office.

#### **VII - Director's Report**

There was no director's report.

#### **VIII - Board Comment**

Vice Chair/Secretary requested that the board be advised if any additional information is received with regard to the residency challenge filed by Andrea Smith Challenge against Mark Mansfield.

Chair Holland discussed plans for additional training for precinct officials. Director Lewis stated that she had discussed types of on-line training with the IT Department. Staff will continue to explore different types of training for precinct officials. Board and staff also discussed the possibility of offering the certification for precinct officials. Staff feels that a county oriented training would be more beneficial to our officials.


Chair Holland requested that a thank you letter be mailed to all of the precinct officials that worked in the last election.

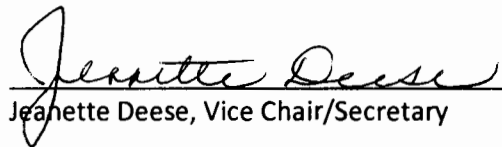
Chair Holland stated that one of the candidates said that they had received a certificate of election from the office. Staff stated that the local winning candidates always receive a certificate of election from the office.

**IX - Adjournment**

There being no further business, the meeting was adjourned at 10:30 am.

Respectfully submitted,

  
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Marjorie Holland, Chair

  
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Jeannette Deese, Vice Chair/Secretary

Date Approved 2-7-18

Date Signed 2-7-18