

**STATE OF NORTH CAROLINA
COUNTY OF CARTERET
BOARD OF ELECTIONS
1702 Live Oak Street, Beaufort, NC 28516
BOARD MEETING
MINUTES
February 15, 2018
9:00 am**

I - Meeting Called to Order

The Board of Elections met on this date for a special meeting. Chair Marjorie Holland called the meeting to order at 9:00 am. Chair Marjorie Holland, Vice Chair/Secretary Jeanette Deese, and Director Sharon Lewis were present. Elise Clouser with the Carteret County News Times was also present.

Vice Chair/Secretary made a motion to amend the agenda to delete Section V (Director's Report) and Section VI (Board Comments) as this was a special meeting. The motion was seconded by Chair Holland and passed 2-0.

II - Review and Discussion Proposed 2018/2019 Budget

The board and director reviewed the proposed 2018/2019 fiscal budget (copy attached) for the Board of Elections. The board requested that several changes be made to the proposed budget. Director Lewis stated she would make these changes and submit the amended proposed budget to the board for their approval.

III - Discussion Strategic Plan for the Board of Elections

The director provided the board with a copy of a proposed Strategic Plan (copy attached) for the Board of Elections. The board requested several changes be made to the proposed Strategic Plan. Director Lewis stated she would make these changes and submit the amended proposed Strategic Plan to the board for their approval.

Vice Chair/Secretary Deese made a motion to schedule a special meeting for Thursday, February 22nd, at 9:00 am for review of the proposed budget and Strategic Plan. The motion was seconded by Chair Holland and passed 2-0.

IV - Discussion Primary Election Deadlines

The director provided the board with a list of primary election deadlines for their information.

VII - Adjournment

There being no further business, the meeting was adjourned at 11:55 am.

Respectfully submitted,



Marjorie Holland, Chair

Jeanette Deese
Jeanette Deese, Vice Chair/Secretary

Date Approved 3-5-18

Date Signed 3-15-18