

COUNTY OF CARTERET BOARD OF ELECTIONS
1702 Live Oak Street, Beaufort, NC 28516

SPECIAL MEETING MINUTES, March 22, 2019

I. Meeting Called to Order

Chair Rick Heal called the meeting to order at 9:02 AM. Chair Rick Heal, Vice Chair Jeanette Deese, Secretary Dale Gillikin, Member Marjorie Holland and Susie Cuthrell, Jackie Starkey and Deputy Director Margot Burke were present.

II. Approval of Agenda

Member Marjorie Holland asked to add Subpoena's update, Election Supply Update and recording the board meetings to the agenda. Secretary Gillikin made a motion to add to the agenda and Member Cuthrell seconded. Motion carried unanimously. Chair Heal recommended having Board Comments (V.) to be heard prior to going into Closed Session (IV.). Motion was made by Vice Chair Deese; seconded by Member Cuthrell. Motion carried unanimously.

III. Directors Report

- a. No discussion as Director Hines was unavailable for comment.
- b. Some discussion was made on poll workers for both One-Stop and Election Day workers.
- c. No discussion on precinct name change as Director Hines was unavailable for comment.
- d. Board discussed Marshallberg polling site. Member Holland made a motion to have elections office contact the Smyrna Pentecostal Holiness Church, Marshallberg Community Building and Methodist Church. If any of the sites approved of the BOE's allow the use of their facility the Board would accept any of the sites as listed above. If the three previous sites were unavailable, we would then proceed to move the polling site to the Otway Straits, Bettie Precinct. Seconded by Secretary Gillikin. Motion carried unanimously.
- e. Secretary Gillikin made a motion to return the "temporary" polling site (Merrimon Methodist Church) back to the Fire Station. Member Cuthrell seconded. Motion carried unanimously.
- f. Board was given paperwork on Photo ID machine and costs.

- g. Board was given an update on how many absentee ballots had been returned. 17 Absentee Ballot Request forms had been sent out. 0 returned.
- h. Board was given all important upcoming dates.

IV. Board Comments

Member Holland discussed the need for Director Hines to write a report to update the BOE's attorney, Rob Wheatly, of any and all updates pertaining to the 2016 Federal Subpoena. Member Holland asked for an itemized list of all election supplies that had been ordered and what had come in as of the date of this board meeting. Member Holland and Board recommended the use of a recording device to be used at all Board Meeting. Deputy Director Burke agreed to work on getting such a device in place for future meetings.

- V. **Closed Session – Personnel, §NCGS 143-318.11 (6)** Member Cuthrell moved to go into closed session pursuant to NCGS §143-318.11 to discuss confidential information for the purpose of approving 3/22/2019 closed session minutes and personnel. Vice Chair Deese seconded. Motion carried unanimously.

- VI. **Adjournment** Upon return to open session, a motion was made by Member Cuthrell and seconded by Vice Chair Deese. Motion carried unanimously.

Rick Heal, Chair

Jeanette Deese, Vice Chair

Dale Gillikin, Secretary

Marjorie Holland, Member

Susie Cuthrell, Member