

COUNTY OF CARTERET BOARD OF ELECTIONS
1702 Live Oak Street, Beaufort, NC 28516

Regular Meeting Minutes, July 3, 2019
9:00 AM

I. Meeting Called to Order

Chair Rick Heal called the meeting to order at 9:00 am. Vice Chair Jeanette Deese, Secretary Dale Gillikin, Member Marjorie Holland, Member Susan Cuthrell, Interim Director Margot Burke, Interim Deputy Director Shawne Southard and Elise Clouser with the News-Times were present.

II. Approval of Agenda

Member Cuthrell made a motion to approve the agenda. Vice Chair Deese seconded. Motion passed unanimously.

III. Approval of Minutes

- a. May 8, 2019 – Special Meeting (Provisional)
- b. May 8, 2019 – Special Meeting (Hand to Eye Audit)
- c. May 10, 2019 – Special Meeting (Supplemental Absentee)
- d. May 10, 2019 – Special Meeting (Canvass)
- e. May 22, 2019 – Special Meeting (Approval One-Stop Plan)
- f. June 5, 2019 – Regular Meeting
- g. June 18, 2019 – Special Meeting (Absentee)
- h. June 25, 2019 – Special Meeting (Absentee)

Vice Chair Deese made a motion to approve all the above minutes as amended. Member Cuthrell seconded. Motion passed unanimously.

IV. Budget Update

Interim Deputy Director Southard went over the approved budget from the County. Everything except a fourth full time position or two more part time positions if the full time was denied, was approved.

V. Interim Director Report

- a. State Board Conference – attendance
 - i. Chair Heal, Vice Chair Deese and Secretary Gillikin said they would be attending the Conference July 28th through the 30th. Member Holland and Member Cuthrell will confirm shortly.
- b. Change in Boundary Precincts – Due to the State Board by October 1, 2019
 - i. Vice Chair Deese stated that we will need to have justification on why we want to combine Precincts. Chair Heal stated that the Board will need to have a special meeting to look into which, if any, precincts should be combined.
- c. Appointments for Chief Judges and Judges
 - i. Interim Director Burke stated that the Board must meet to confirm who the Chief Judges and Judges will be for the next two years on August 20th per §163A-815 (see attached).
- d. Memo 2018-04
 - i. Interim Director Burke stated that date fields are not required on Absentee Ballot return envelopes (see attached).
- e. Upcoming Dates
 - i. Filing for Municipals starts July 5, 2019 at 12:00 pm and ends July 19, 2019 at 12:00 pm.
 - ii. ID Seminar at Joslyn Hall July 25, 2019 at 1:00 pm and 6:00 pm.
 - iii. Campaign Finance Class July 26, 2019 from 9:00 am to 1:00 pm.
 - iv. August 7, 2019 regular meeting will need to discuss One-Stop for November 5, 2019 Election.

VI. Closed Session – Personnel, NCGS §143-318.11 (6)

Motion was made by Secretary Gillikin to go into closed session pursuant to NCGS 143-318.11 for the permitted purpose of discussing personnel information. Vice Chair Deese seconded. Motion passed unanimously.

VII. Adjournment

Upon return to open session, Chair Heal adjourned at 10:55 am.

Rick Heal, Chair

Jeanette Deese, Vice Chair

Dale Gillikin, Secretary

Marjorie Holland, Member

Susan Cuthrell, Member