

**COUNTY OF CARTERET  
BOARD OF COMMISSIONERS  
SPECIAL-CALLED MEETING  
SUPERIOR COURTROOM, BEAUFORT  
MARCH 24, 2020**

The Honorable Carteret County Board of Commissioners held a special-called meeting on Tuesday, March 24, 2020 at 11:00 a.m. in the Superior Courtroom in Beaufort, North Carolina. Commissioners present were: Chairman Bill Smith, Commissioners Robin Comer, Bob Cavanaugh, Jimmy Farrington, Mark Mansfield, Jonathan Robinson, and Ed Wheatly.

**I. MEETING CALLED TO ORDER**

Chairman Smith called the meeting to order.

**II. AWARD OF CONTRACT FOR ATLANTIC HARBOR DREDGING & WHITE POINT MATERIAL PLACEMENT FACILITY IMPROVEMENTS & APPROVAL OF CORRESPONDING BUDGET AMENDMENT**

Assistant County Manager Gene Foxworth shared that this is the second round of bids for Atlantic Harbor which also stabilizes the shoreline. \$2.1M in total cost with the County's cost at \$205K. Mr. Foxworth stated that the County is looking for approval to award the contract and approval for the Manager to execute the contract.

Commissioner Wheatly asked what the estimated completion date was; Mr. Foxworth shared that they were able to extend the dredging window to May 15<sup>th</sup>; the dredge will be out of the water by May 15<sup>th</sup>.

Commissioner Comer inquired if it was a marked channel; response was that it was marked. Commissioner Comer suggested that Mr. Foxworth ask that the Waterways Committee determine the feasibility of a project to get to the inlet from the channel. Mr. Foxworth stated that he would place the item on an agenda for the Waterways Committee.

Commissioner Robinson stated that it is a culmination of a project that has been on-going for two years and stated that Mr. Foxworth and Mr. Rudolph have gotten the project to this point.

**MOTION:** Commissioner Robinson made a motion to award the contract to TD Eure Marine Construction; seconded by Commissioner Farrington. **Motion carried unanimously.**

**MOTION:** Commissioner Mansfield made a motion to approve the \$1,910,000 budget amendment; seconded by Commissioner Wheatly. **Motion carried unanimously.**

Shore Protection Manager  
 Greg L. Rudolph  
 Tel: (252) 222.5835  
 Fax: (252) 222.5826  
 grudolph@cartercountync.gov



**Memorandum**

To: Carteret County Board of Commissioners (CBOC)  
 From: Greg "rudl" Rudolph  
 Date: March 24, 2020  
 Re: **Atlantic Harbor Dredging and White Point Material Placement Facility Improvements**  
 (1) **Construction Contract (\$1,949,188.00).**  
 (2) **Authorization of Budget Amendments consistent with NCDEQ Grant #8037**

The CBOC is respectfully requested to consider and approve two matters regarding the Atlantic Harbor Dredging and White Point Material Placement Facility Improvement Project we have been formulating since early 2018.

**Construction**

We have been working to find an upland dredge disposal area for muddy and sandy sediments shoaling the reach of Atlantic Harbor encompassing the Harbor of Refuge itself and part of the Entrance Channel - this has been a long-term effort with respect to sediment sampling, design, and environmental coordination. Our proposed project includes the removal of approximately 13,200 cubic yards from the Harbor and Entrance Channel, in addition to the construction of 1,720 linear feet of living shoreline around the entire periphery of the White Point Dredged Material Placement Facility (see attached site map). This latter scope of work will help stabilize the White Point shoreline by supporting the placement of the dredged material while promoting the growth of intertidal vegetation along this historically dynamic shoreline.

A State Grant via the Shallow Draft Fund for the planning phase of the project was acquired for these efforts (NCDEQ #7448), and we secured a CAMA Major Permit (#27-20) and other authorizations last month, including permissions to dredge until May 15<sup>th</sup>. This provides us ~45 additional days to complete dredging work in the harbor beyond the April 1<sup>st</sup> dredging moratorium date. The living shoreline phase of the project can be constructed throughout the year.

To these ends, we're pleased to report we had successful bid opening yesterday (March 23, 2020) with the apparent low bidder TD Eure furnishing a bid of \$1,949,188.00. A total of two bids were received as summarized in the accompanying bid abstract. We are in the process of certifying the bid (i.e., ensuring the contractor has the equipment necessary for the job, has the proper insurance, etc.) and formulating the final contract in accordance with the specifications contained in the bid package. Our engineers at Moffatt & Nichol have also prepared a bid recommendation to this effect (attached) and our goal is to issue a Notice to Proceed as soon as possible so TD Eure can take advantage of the extended dredging window we are providing. **Accordingly, we are asking the CBOC to authorize the County Manager to execute the requisite contracting documents including the Notice of Award, the Contract itself, and the Notice to proceed.**

Shore Protection Office • P.O. Box 4297 • Emerald Isle, North Carolina 28594  
[www.protectthebeach.com](http://www.protectthebeach.com)

**Funding**

We have applied for and have been awarded a \$1,410,000 State reimbursement grant for the project (NCDEQ #8037) utilizing the "2 State dollar for 1 non-State dollar" formula associated with the Shallow Draft Fund the CBOC is familiar with. Ideally this equates to a \$705,000 non-State cost. However thanks to the N.C. Coastal Federation's (NCCF's) proactive involvement, we are partnering with the NCCF who are furnishing a very significant portion of the project budget for the White Point Dredged Material Facility shoreline stabilization effort (\$500,000) - these funds are all emanating from the National Fish & Wildlife Foundation's National Coastal Resilience Fund (non-State source). Thus when the NCCF's \$500,000 participation is taken into account, the County's true anticipated exposure should be \$205,000 (see below). Again this was purely from a grant estimate standpoint and fortunately the apparent low bid is within our budget estimate. **Thus the CBOC is also requested to approve budget amendments consistent to the grant amounts to accommodate any potential contingencies that could arise.** In essence, the budget amendments would enable the County accept up to the \$1,410,000 and \$500,000 that would be provided as reimbursements by the State and NCCF, respectively while also paving the way to pay our contractors.

TASK	TOTAL	NON-STATE		STATE
		County	NCCF	
Atlantic Harbor Dredging & Disposal	\$540,000	\$180,000		\$360,000
White Point Improvements & Living Shoreline	\$1,500,000		\$500,000	\$1,000,000
Construction Admin. (bid, award, oversight)	\$75,000	\$25,000		\$50,000
<b>Subtotals</b>	<b>\$2,115,000</b>	<b>\$205,000</b>	<b>\$500,000</b>	<b>\$1,410,000</b>
<b>TOTAL</b>	<b>\$2,115,000</b>	<b>\$705,000</b>		<b>\$1,410,000</b>

And lastly it is important to note that we divided the total dredging volume (13,200 cubic yards) as a base including 8,000 cubic yards that is required to be dredged by May 15<sup>th</sup>, and the remaining cubic yardage (5,200) to be awarded as an option. The optional cubic yardage can be dredged either before May 15<sup>th</sup> or after the dredging window re-opens in November. This optional task totals \$361,000 - this is not part of the base bid the CBOC is authorizing, but we can (and will) request NCDEQ to add this amount to our Grant using the "2 State dollar for 1 non-State dollar" formula. This should result in a \$120,333 County - \$240,667 State cost share, and possibly less because we are slightly under budget for the base contract.

Shore Protection Office • P.O. Box 4297 • Emerald Isle, North Carolina 28594  
[www.protectthebeach.com](http://www.protectthebeach.com)



Shore Protection Office • P.O. Box 4297 • Emerald Isle, North Carolina 28594  
[www.protectthebeach.com](http://www.protectthebeach.com)



272 N. Front Street  
 Suite 204  
 Wilmington, NC 28401  
 (910) 218-7100 (t)  
 (919) 781-4869 (f)

March 23, 2020

Carteret County  
 302 Courthouse Square  
 Beaufort, NC 28516

Attn: Mr. Tommy Burns  
 County Manager

Re: Atlantic Harbor Maintenance Dredging & Living Shoreline  
 Bid Recommendation Letter

Dear Mr. Burns,

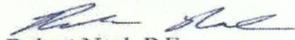
Moffatt & Nichol (M&N) has reviewed the bids received for the above referenced project and recommends award to the apparent low bidder, TD Eure Marine Construction LLC. M&N recommends the award based on review of the bids submitted on March 23<sup>rd</sup> and in consideration of the reputation established by TD Eure. Carteret County received two (2) bids for the project, with both being provided from qualified and well-established contractors. The list below shows a brief summary of the respective company and bid price from each of the nine (9) contractors contacted with the two (2) bids received. Below is a synopsis of the bids received and attached is a certified bid summary.

■ TD Eure Marine Construction LLC –	\$1,949,188.00
■ Carolina Marine Structures –	\$2,288,475.00
■ Cashman Dredging –	No bid received
■ DOT Construction –	No bid received
■ King Dredging Company –	No bid received
■ Resource Environmental Solutions –	No bid received
■ SJ Hamill –	No bid received
■ SumCo Eco Contracting –	No bid received
■ Total Marine –	No bid received

The project entails removal of approximately 8,000 cubic yards (CY) of shoaled material to clear the entrance channel into Atlantic Harbor and placement of approximately 9,000 tons of granite rock around White Point peninsula. The granite rock will create a living shoreline designed to stabilize the shoreline and support the dredge material placement site on White Point peninsula. Atlantic Harbor serves the local shrimping fleet and the access is currently impeded by sediment shoaling. This project provides a long-term management solution to maintaining the harbor entrance. The project entails an August 1, 2020 completion date for the living shoreline; however, additional dredging may be conducted at the County's discretion, in November 2020.

Sincerely,

MOFFATT & NICHOL

  
 Robert Neal, P.E.  
 Project Manager

Cc: Rudi Rudolph, Carteret County Shore Protection Office  
 File

BID OPENING - BID TABULATION WORKSHEET

PROJECT NAME: Atlantic Harbor Maintenance Dredging & Living Shoreline																							
OWNER: Carteret County																							
DESIGNER: Muller & Nunn (M&N)																							
DATE BIDS RECEIVED: 3/23/2020 (4:59 pm)																							
SUBJECT: Bid Opening - Bid Tabulation Worksheet																							
BIDDER'S NAME	BIDDER'S NORTH CAROLINA GENERAL CONTRACTORS LICENSE NO.	BASE BID ITEM 1 MOSSBROOK LUMP SUM PRICE (\$)	BASE BID ITEM 2 CONCRETE & MATERIAL PLACEMENT LUMP SUM PRICE (\$)	BASE BID ITEM 3 EXCAVATION FOR GRANITE ROCK BELL LUMP SUM PRICE (\$)	BASE BID ITEM 4 CLASS A RIPRAP LUMP SUM PRICE (\$)	BASE BID ITEM 5 NOMINAL 36-LB GRANITE ANCHOR STONE LUMP SUM PRICE (\$)	BASE BID ITEM 6 NOMINAL 36-LB GRANITE ANCHOR STONE LUMP SUM PRICE (\$)	BASE BID ITEM 7 FILTER FABRIC LUMP SUM PRICE (\$)	BASE BID ITEM 8 WAVE ATTENUATION LUMP SUM PRICE (\$)	BASE BID ITEM 9 NAVIGATION LIGHTS LUMP SUM PRICE (\$)	APPARENT LOW BID TOTAL BASE BID (\$)	BID FORM SUBMITTED	IN BID BIDDING PROVIDED	INSURANCE CERTIFICATES	BOND COLLUSION AFFIDAVIT	LIST OF PREVIOUS CONTRACTORS	LIST OF PREVIOUS EMPLOYERS	LIST OF PREVIOUS EQUIPMENT	BID PARTICIPATION FORM PROVIDED	BID AFFIDAVIT PROVIDED	EVIDENCE OF AUTHORITY TO DO WORK IN NC	ADDITIONAL AUTHORIZED	
1	Coastal Marine Structures	43770	\$400,000.00	\$128,000.00	\$60,400.00	\$139,400.00	\$144,325.00	\$330,350.00	\$40,300.00	\$515,325.00	\$8,100.00	\$2,298,475.00	X	X	X	X	X	X	X	X	X	X	X
2	TD Elev	71460	\$125,000.00	\$504,000.00	\$40,150.00	\$123,200.00	\$118,210.00	\$661,375.00	\$29,250.00	\$342,000.00	\$18,000.00	\$1,848,188.00	X	X	X	X	X	X	X	X	X	X	X
3																							
4																							
5																							
6																							
7																							
8																							
9																							
10																							
11																							
12																							
13																							
14																							
15																							
16																							
17																							
18																							
19																							
AVERAGE OF FLOWEST BIDS		\$252,500.00	\$518,000.00	\$49,275.00	\$146,300.00	\$130,260.00	\$140,812.50	\$34,625.00	\$426,000.00	\$13,050.00	\$2,118,831.50												
DESIGNER'S ESTIMATE		\$130,000.00	\$280,000.00	\$18,250.00	\$138,600.00	\$115,400.00	\$641,250.00	\$13,750.00	\$303,640.00	\$109.00	\$1,641,067.00												

DATE: 25-Mar-20  
 Workers Comp  
 Public Liability  
 Property Damage

**Carteret County**  
**Budget Amendment**  
**Fiscal Year 2019-2020**  
**Department:** Capital Improvement Fund  
**Date:** 3/24/2020  
**Justification:** State matching funds for Atlantic Harbor dredging project

Fund	Description	Account Number	Increase
Capital Improvement	Revenues		
	NCDEQ State Matching funds	400.20.3811.300	1,410,000
	NC Coastal Federation Grant Match funds	440.20.3811.303	500,000
	<b>Total Increase in Revenues</b>		<b>1,910,000</b>
	Expenditures		
	Salter's Creek Dredging	400.80.8110.83200	1,910,000
	<b>Total Increase Expenditures</b>		<b>1,910,000</b>

Approval Chairman, Board of Commissioners \_\_\_\_\_  
 Date: \_\_\_\_\_

**III. COVID-19 UPDATE**

Ms. Stephanie Cannon, Health Director, shared that there have been significant changes to provider information; the State is recommending that mild symptoms of the virus not be tested, but encouraged that the person stay home. The Centers for Disease Control ("CDC") has the same recommendation and is suggesting that those concerned call their Health

Department for additional information. Ms. Cannon shared that there is a Personal Protective Equipment (“PPE”) shortage.

Commissioner Cavanaugh stated that it makes sense if you are young, but how about if you are older. Ms. Cannon stated that the advice was to monitor your symptoms and call your healthcare provider if you have additional questions or concerns; you have to have a physician’s order in order to be tested.

Commissioner Wheatly questioned if we were in good shape as to the quantity of testing kits and supplies. Ms. Cannon shared that at the Health Department, they have 22 kits available; the hospital also has some. Ms. Cannon shared that they are not aware of anyone who wanted to get tested, but was not able to be tested due to a lack of testing kits.

Chairman Smith asked for an update on the potential 45-minute return result test; Ms. Cannon shared that it has been approved by the FDA and may be shipped out soon – probably to hospital settings.

Ms. Cannon shared that there have been a lot of questions about why we are not releasing more information on those that have tested positive for the virus; we have been told legally not to release that information. Ms. Cannon shared that if there is a public health threat where citizens may have gone to a gathering and they were symptomatic, we can release information that if you were there, to call the Health Department or your provider for more information. Ms. Cannon stated that she is recommending social distancing; it can slow or reduce the likelihood of getting infected.

Commissioner Wheatly asked about the positive case that was not associated with international travel. Ms. Cannon shared that there were not able to determine any travel history or any contact with a known positive case.

Mr. Burns questioned as the confirmed cases progress during isolation, what happens. Mr. Cannon responded that they are now able to contact them daily to see how they are doing and if they have any questions.

Commissioner Farrington asked if the international cases were tested once they arrived back here. Ms. Cannon confirmed that they were tested in our County.

Ms. Cannon stated that we will be seeing more positive cases both in the County and in the State, sharing that she receives the positive notifications from the State, but not necessarily always from the providers. Ms. Cannon shared that there are 95 tests currently pending and we should anticipate more positive cases.

Commissioner Farrington thanked Ms. Cannon and her staff.

Chairman Smith noted that he was reading an article that specifically addressed gas pumps; citizens should treat every service as if it could be an issue.

Commissioner Cavanaugh asked on the international travelers, can Ms. Cannon share where they came from. Ms. Cannon shared that she does not know the specifics. Commissioner Cavanaugh asked the turnaround time for test results. Ms. Cannon shared that LabCorp is generally seven to eight days; the State Lab is generally 24-36 hours.

Commissioner Wheatly stated that Commissioners appreciate the work that she and her staff are doing; you have done a great job.

Mr. Stephen Rea, Emergency Services Director, provided an update:

- There is a task force call every day; members include County staff, the hospital, and the Sheriff;
- The communications center is receiving approximately 75-80 calls in an 8-hour day;
- Protocols are in place that we give out to first responders on the positive calls; telecommunicators do not know the address;
- Provided an update on resources; masks are being distributed one per patient; we are not recommending reuse;
- The Fire Departments are working to try to get hand sanitizer; we will be distributing them to the different departments;

Chairman Smith thanked Mr. Rea and his staff for all that they are doing.

Mr. Burns shared that he appreciates the support from Commissioners; the staff has been very methodical; the issue is being approached with common sense. Mr. Burns shared that he is asking employees to remain calm and stated that he is very proud of them.

Commissioner Mansfield stated that the County immediately issued a State of Emergency; we closed the beaches; we issued a moratorium to request vacation rentals be stopped for two weeks; we are trying to stop the spread. Commissioner Mansfield shared that we depend on the Governor for support as well as there are hopeful things being discussed at the Federal level. Commissioner Mansfield shared that Commissioner Farrington did a lot of work to talk to a lot of the rental agencies; he and Mr. Jim Browder, Director of the Tourism Development Authority, did a great job; he is estimating that 80-85% of the agencies have complied with the booking restriction.

Commissioner Farrington stated that the two largest rental companies in the County, Emerald Isle Realty and Bluewater Rentals, are discouraging vacationers from coming to the County; a lot of the people here are here because they have second homes. Commissioner Farrington stated that he appreciates everyone working together.

Commissioner Wheatly shared that we want to restrict travel as much as we can; we are not at the point that we need to restrict the roads for those going to and from work. We need to

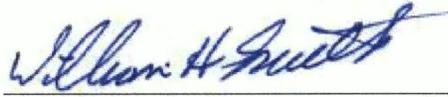
be very careful; we want to think about the impact that it has on people when we put those restrictions on them. With one exception, he feels that we have done well.

Commissioner Mansfield thanked the School System for running the bus routes and feeding the children; they are also checking on them. It has been a big team effort.

Commissioner Cavanaugh stated that the County has some Economic Development funds; is any of that available if we have a County business that might need a jumpstart. Mr. Burns shared that the Small Business Administration is opening up funds and stated that Mr. Don Kirkman, Economic Development Director, has done a great job communicating the information to the local businesses. Commissioner Farrington shared that he has spoken with Representative McElraft and they are working on that issue.

## VI. ADJOURNMENT

**Motion:** Commissioner Robinson made a motion to adjourn; seconded by Commissioner Mansfield. **Motion carried unanimously.**



---

Bill Smith, Chairman



---

Rachel Hammer, Clerk to the Board