



CARTERET COUNTY HEALTH DEPARTMENT



Environmental Health Division
3820 A Bridges Street
Morehead City, NC 28557
Phone (252) 728-8499 Fax (252) 222-7753

REQUEST FOR SEPTIC PERMIT INFORMATION

Please note: Our files do not include records prior to 1980.

If you have internet access, you can access the Carteret County Web Site at www.carteretcountync.gov; use the GIS Maps program to obtain property details. You may submit by fax to the Carteret County Environmental Health Office at (252) 222-7753 or email to: EHcustomerservice@carteretcountync.gov

Legal Description of the Property: _____

(Subdivision, Lot Number, Block, Section, Street Address, etc.)

Parcel Identification Number: _____

(Fifteen-digit number located on the tax bill, GIS tax program)

Name on Permit: _____

(Older permits may be in the name of the original landowner, developer, installer or builder)

Age of System: _____

(If known, structure age, any repairs to septic system, if so year of repair, etc.)

Requested by: _____

(Provide name, phone, number, email address, fax number)

Information will be provided based on its availability and as soon as it can be retrieved. Searches for permit records may require research and therefore require more time. You will be notified if the information is not located. It is possible that records that are not located may be located in the future when additional information is obtained. The actual permit is the legal record of fact regardless of other documents designating number of bedrooms.

Office Use Only

Permit Number:

Information Located _____ *Not Located* _____

Faxed: Yes _____ *No* _____

Date Responded:

Employee: